



OAK Management, Inc.  
225 Reinekers Lane, Suite 680  
Alexandria, VA 22314-2875

Telephone: (703) 739-7636  
Fax: (703) 739-7658

OAK Management is a small business focused on supplying our clients with innovative solutions in the area of program management, systems engineering, software development, and management consulting services. OAK Management has provided these professional services to the Federal government and our commercial clients since 1981. The company's client base includes offices in the Department of Defense, Department of Commerce, and commercial shipbuilding industries.

**Position Title:** Senior Systems Analyst

OAK Management, Inc. is seeking self starting marine engineers and naval architects who have a desire to put their ideas in action. Engineers will support design development, arrangement studies and resolve new construction and fleet problems for Damage Control automation programs and associated system hardware installation efforts in support of NAVSEA 05P14 and NSWCCD-SSES Philadelphia. Responsibilities include technical analyses, design integration, material and component selection, interfacing with the customer and other contractors. Support to on-board active and new-construction surface ships is required.

**Responsibilities:**

- Support project budget development for new construction classes of surface ships by identifying the project requirements, time phasing of activities, and developing the final estimate;
- Support Damage Control automation product design development and life cycle support efforts;
- Accommodate periodic travel when required for shipboard installations and testing;
- Identify technical issues, propose solutions and manage implementation to support project execution;
- Develop all NAVSEA ILS required data/information to support logistical requirements for applicable systems;
- Able to work both independently and with a team in a fast-paced environment;
- Take ownership of assigned projects and continually look for improvement opportunities.

**Essential Skills / Qualifications:**

- 5 years shipbuilding engineering and design technical experience;
- 5 years project management related experience;
- Familiarity with Earned Value Management Principles combined with excellent cost analysis and modeling skills;
- General knowledge in marine engineering and naval architecture including general arrangements, strength and stability, distributive systems, propulsion and electrical systems, and machinery control systems;
- Ability to read and understand ship specifications, drawings and military/commercial specifications;
- Provide oversight of all activities for Damage Control automation products associated with new construction surface ship installation, Fleet Maintenance & Modernization, Emergent Repair, Supply

OAK Management, Inc. is an Equal Opportunity Employer

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Chain Management, CM/DM, Technical Documentation, Logistics, Crew Training and Technology Refresh;

- Support the oversight and management of several projects that may include subcontracts and monitor performance of subcontractors to ensure efficient execution of all project requirements;
- Ability to manage workloads and schedules within customer requirements and deadlines;
- Desire to professionally grow and develop through project management, supervision and marketing of new work responsibilities;
- Excellent oral and written communication skills required combined with strong analytical skills;
- Ability to work and communicate effectively with diverse groups of people and organizations;
- Ability to work independently and lead groups;
- Familiarity and/or exposure to CAD programs, particularly AutoCAD (multiple versions);
- Microsoft Office Suite proficient.

**Education:**

- B. S. Marine Engineering or other related engineering discipline with marine experience (years of work experience can be accounted for in lieu of educational degree).

**Security Clearance:**

- Ability to obtain a government security clearance is mandatory. No visa sponsorships available.

**Work Location:**

- Washington, DC

**Benefits:**

- Paid Leave
- Holidays
- Group Life Insurance
- Comprehensive Medical And Dental Insurance
- Short Term Disability Coverage
- Long Term Disability Coverage (Employee Paid)
- Flexible Benefits Program
- Educational Assistance
- 401k Program With Employer Contribution

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